



California Emergency Management Agency
Public Safety and Victim Services Programs
3650 SCHRIEVER AVENUE
MATHER, CALIFORNIA 95655
(916) 324-9200



April 6, 2010

Belinda Rolichcheck
Executive Director
Haven Women's Center of Stanislaus
618 13th Street
Modesto, CA 95354

SUBJECT: Domestic Violence Assistance Program Site Visit Correction Letter

GRANT #: DV09201264 & DR09011264

RECIPIENT NAME: Haven Women's Center of Stanislaus

Dear Ms. Rolichcheck:

On March 15, 2010, I conducted a site visit of the Domestic Violence Assistance Program operated by the Haven Women's Center of Stanislaus. In your follow up letter dated March 16, 2010, I reported I did not identify any areas which need corrective action. The project was compliant in every single area of the performance assessment.

On March 24, 2010, you brought several errors on the performance assessment to my attention. As a result I have made the necessary corrections and will forward a copy of the revised performance assessment to the appropriate personnel at Cal EMA. The corrections are as follows:

Section A, Administrative Review, Question #9 – Duties of Financial Officer and Bookkeeper

- Name of individual who writes/issues checks should be:
 - Clendenin Bird & Co not Glendinin Bird & Company and any amount over \$500.00 requires a second signature by a Board member not any amount over \$500.00 requires a Board member's signature as stated on the original performance assessment.
- Name of individual(s) who signs checks should be:
 - Belinda Rolichcheck with May Rico or Rachelle Currie-Bennett as authorized signers to sign in her absence not May Rico or Rachelle Currie-Bennett as the names of individuals who sign checks as stated in the original performance assessment.

Section C, Supplemental Programmatic Review, Additional Requirements, Question #3

- Does the project have a children's program in their shelter facility per the RFA? The comments should read: Kids Count not Kids Camp as stated in the original performance assessment.

Section C, Supplemental Programmatic Review, Additional Requirements, Question #6

- In the comment section of this question it should read that there are 11 Board of Directors that serve in a volunteer capacity for Haven Women's Center of Stanislaus, not that they have 11 Board of Directors on staff as stated on the original performance assessment.

EEO Checklist – B, Question #7, Findings of Discrimination should read that there have NOT been any findings of discrimination. The original performance assessment reported that there were findings of discrimination and that was an error.

If you have any questions regarding this letter or the corrections please contact me at 916.324.9222 or Joimeiko.Coulbourn@calema.ca.gov.

Respectfully,

Joimeiko Coulbourn
Criminal Justice Specialist
Domestic Violence Section

Enclosures

Cc: Belinda Rolichcheck, Executive Director, Haven Women's Center of Stanislaus
Lisa Abila, EEO Compliance Officer, Cal EMA Headquarters
R & R Logistics, Cal EMA Headquarters